



Republic of the Philippines  
**Department of Education**

REGION IV- A CALABARZON  
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

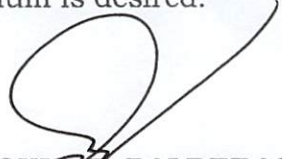
20 October 2026

DIVISION MEMORANDUM  
No. 695 s. 2026

**BASIC TRAINING COURSES (LANGKAY, KAWAN, TROOP LEADERS, OUTFIT ADVISORS, & LEADERS OF ADULTS-LOA)**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Heads, Public and Private Elementary and Secondary Schools  
Heads, Unit/Section  
All Others Concerned

1. In reference to **Council Office Memorandum No. 37, s. 2026**, this Office informs the field that the BSP Quezon Council will conduct **Basic Training Courses** on **November 28-29, 2026** at **Baao Elementary School, Mauban North District, Mauban, Quezon**.
2. Registration fee and travel expenses of participants may be charged to local funds or other available sources subject to the existing accounting and auditing rules and regulations.
3. Non-teaching personnel who will render services during weekend are entitled to compensatory time-off (CTO) or overtime credits while teaching personnel shall be entitled to service credits.
4. Attached is Council Office Memo No. 37, s. 2026 for more details on the said activity.
5. Immediate and widest dissemination of this Memorandum is desired.

  
**CELEDONIO B. BALDERAS JR.**  
Schools Division Superintendent

Encl.: As stated  
Reference: BSP Council Office Memorandum No. 37, s. 2026  
To be indicated in the Perpetual Index  
under the following subjects:

SCOUTING

SGOD- basic training courses (langkay, kawan, troop leaders, outfit advisors, & leaders of adults-loa)  
RECGBGE3-010841/October 20, 2026



# Boy Scouts of the Philippines

## QUEZON COUNCIL

Perez Street, 4301 Lucena City

Tel. No. (042) 784 5929 / Mobile No. +63 962 414 2025

Email Address: [quezonbsp1948@gmail.com](mailto:quezonbsp1948@gmail.com)

October 5, 2026

### COUNCIL OFFICE MEMORANDUM

Number 37, s. 2026

TO : All District Scout Commissioners, Institutional Heads, District Langkay, Kawan, Troop Leaders and Institutional Scouting Coordinators and Unit Leaders

SUBJECT : **BASIC TRAINING COURSES**  
(Langkay, Kawan, Troop Leaders, Outfit Advisors & Leaders of Adults-LoA)

1. In response to the attached **DepEd Order No. 76 s. 2012 RE: REVITALIZING THE BOY SCOUTING IN SCHOOLS NATIONWIDE**, we are pleased to announce the conduct of the Basic Training Courses for Langkay (LL's), Kawan (KL's), Troop Leaders (TL's), Outfit Advisors (AO's) and Leaders of Adults (LoA) on **November 28 – 29, 2026** at **Baao Elementary School, Mauban North District, Mauban, Quezon**.
2. A **Registration Fee of One Thousand One Hundred Pesos Only (PhP 1,100.00)** shall be charged each participant to cover the costs of foods and other administrative expenses, broken down as follows:  
**PhP 600.00** – *Foods of participants and Staff (4 meals & 4 snacks) to be prepared by the host district/school.*  
**500.00** – *Training Fee (Training materials, Staff transportation & other admin. Costs)*  
**PhP 1,100.00**  
Expenses that may be incurred in connection with the training are chargeable against MOOE and other available local funds subject to the usual accounting, budgeting and auditing procedures.
3. This is a **LIVE-IN TRAINING** to conform with the standard training policies of the BSP.
4. **WHAT TO BRING:**
  - Type "A" or "B" Scouter's Uniform (*or at least Scouters Neckerchief & Carabao slide*)
  - Session Clothes
  - Bedding
  - Other scouting related materials and personal belonging.
5. **ONLINE SESSIONS.** To cope with some sessions, others will be delivered virtually. Thus, names of participants must be submitted at least one (1) week in advance to facilitate grouping. Online sessions link will be sent soon.
6. All participants are expected to be at the training venue on or before 9:00 AM of Day 1 (Nov. 28) of training already attired for the opening ceremonies and shall stay until the closing ceremonies at 12:00 noon of Day 2 (Nov. 29)
7. District Travel Order shall be forwarded to council office not later than Nov. 14, 2026.
8. For widest information dissemination to draw maximum participation.

  
**JOEL R. AVILLED, PhD**  
Council Scout Executive

APPROVED:

  
**CELEDONIO B. BALDERAS, JR.**  
Schools Division Superintendent  
& Council Scout Commissioner





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## CANDIDATES FOR BASIC TRAINING COURSES

(Langkay/Kawan/Troop Leaders, Outfit Advisors & Leaders of Adults - LoA)

Baao Elementary School, Mauban North District \* Mauban, Quezon

November 28 – 29, 2026

District/School : \_\_\_\_\_

Municipality : \_\_\_\_\_

| No. | N A M E S | S C H O O L | SECTION<br>(LANGKAY/<br>KAWAN/TROOP/OUTFIT<br>LoA) |
|-----|-----------|-------------|----------------------------------------------------|
| 1.  |           |             |                                                    |
| 2.  |           |             |                                                    |
| 3.  |           |             |                                                    |
| 4.  |           |             |                                                    |
| 5.  |           |             |                                                    |
| 6.  |           |             |                                                    |
| 7.  |           |             |                                                    |
| 8.  |           |             |                                                    |
| 9.  |           |             |                                                    |
| 10. |           |             |                                                    |

DTL/DKL/ISC \_\_\_\_\_  
Signature over Printed Name

**FAVORABLY ENDORSED:**

\_\_\_\_\_  
District Scout Commissioner /  
Institutional Head (For Private Schools)

